Agenda
Accreditation Advisory Committee Meeting
May 7, 2012, at 10 am, 3424 S State St, Room 2028

1. Committee Membership Changes (*Siva*)
   a. *Law:* Ralph Brill is the new committee representative for Chicago Kent Law.
   b. *Engineering:* John Kallend is leaving the committee; replacement TBA after consulting with Dean DePaola.

2. Subcommittee Reports
   a. Technology Subcommittee (*Ophir Trigalo & Matt Bauer*)
   b. Assessment Subcommittee (*Carol Emmons, Matt Bauer & Scott Morris*)
   c. Administrative Criteria Subcommittee (*David Baker, David Ulaszek, Anthony D'Amato*)

3. Quality Improvement Initiative (*Carol Emmons, Ray Trygstad & Anijo Mathew*)
   a. Themes from My Perfect IIT (see handout)
   b. Next steps for selecting a quality improvement initiative, including developing guidelines for quality initiative proposals, and a timeline for the process of selecting quality initiative(s)

4. Summer Activities
   a. Quality Improvement Initiative Subcommittee (*Ray Trygstad, Anijo Mathew & Carol Emmons*)
      i. Work with other committee members to identify faculty champions
      ii. Support the development of proposals
   b. Technology Subcommittee (*Ophir Trigalo & Matt Bauer*)
      i. Test new functionality in Blackboard
      ii. Options for storing digitized evidence documents
   c. Assessment Subcommittee ((*Carol Emmons, Matt Bauer & Scott Morris*)
      i. Meet with representatives of academic units not represented at the April meeting
      ii. Create a Site in Google Apps for Student Learning Assessment
      iii. Plan a Fall assessment activity
   d. Administrative Criteria Subcommittee (*David Baker, David Ulaszek, Anthony D'Amato*)
      i. Identify the necessary evidentiary documents for the Evidence File.
      ii. Identify the Vice Presidents whose help is needed to supply the necessary evidentiary documents.
      iii. Enlist the cooperation and support of the relevant Vice Presidents to provide the necessary evidentiary documents.