

**NCA Visiting Team
Resource Room Materials
October 16-18, 2006**

**SHELF UNIT I
(Right)**

1. Minutes of Major Institutional Committees

- Board of Trustees (2001-2006)
- Executive Committee (2001-2006)
- Armour College Boards of Overseers (2004-2006)
- Chicago-Kent College of Law Board of Overseers (2002-2006)
- College of Architecture Board of Overseers (2003-2006)
- Ethics Advisory Board (2006)
- Rice Campus Board of Overseers (1999-2006)
- Stuart School of Business Board of Overseers (2004-2006)
- Institute of Design Board of Overseers (2003-2006)
- Graduate Studies Committee (2005-2006) (Also Online)
- Undergraduate Studies Committee (2000-2006) (Also Online)
- Research Council (2001-2006)
- President's Council Meeting Agendas (2004-2006)
- University Faculty Council/Faculty Council (2001-2006)
- University Leadership Meetings ((2000-2006) (File Box)

2. Reports Referenced in the Self-Study or Used by Working Committees

- Institutional Self-Study Referenced Documents & Websites (print version) – (Master print copy of all materials referenced in the study online – Copy 1)
- University Operating Plan (2002, 2003, 2005, 2006 (FY2007))
- The National Commission for IIT (Report to the Board of Trustees) – 11/16/94
- Response to 1997 NCA Report – (Report to the Higher Learning Commission of the North Central Association of Colleges and Schools Summary of Actions in Response to Issues and Concerns Contained in “Report of a Visit to Illinois Institute of Technology, March 3-5, 1997”
- Institutional Snapshot/Full Common Data Set (2003-2004/2004-2005) (Online)
- NCA Self-Study Process - related documentation

2010 Plan

- The 2010 Plan
 - Mission, Vision, & Values
 - Innovation & Entrepreneurship, Life Sciences, Energy & Sustainability, Collaborations, Math & Science Education, Enrollment, Student Experience, IPRO Program, Facilities, Housing, and Information Technology
 - Enrollment Management Platform for 2010
 - Graduate Enrollment Internal Analysis & Recommendations
 - Undergraduate Admissions Internal Analysis & Recommendations

- Undergraduate Admissions 2005/Graduate Admissions 2005
 - Additional Materials on the Development of the 2010 Plan including materials on university initiatives and platform initiatives
 - Mission, Vision, and Values – “Lew’s Blogs” – (IIT President Lewis Collins)
 - Mission, Vision, and Values – Drafts, Discussions, Meeting Minutes
- 3. Policies and Procedures Related to Curriculum Adoption, Review, and Evaluation
 - Faculty Handbook, Appendices C & P (Also Online)
 - Graduate Studies Committee Meeting Minutes
- 4. Policies on Learning Resources, including libraries, and formal agreements for the shared use of learning resources
 - IIT Libraries Self-Study Binder
 - Office of Technology Services (OTS) Self-Study Binder
 - “IIT Online” (OTS) Binder
 - Additional IIT Libraries Resources
 - Annual Report 2002, 2003, 2004, 2005
 - LibQUAL+ 2004 Library Service Quality Assessment Report
 - LibQUAL+ 2006 Library Service Quality Assessment Report
- 5. Policies on Interaction with Other Academic Organizations and Programs
 - VanderCook College of Music
 - Shimer College
 - Study Abroad Program (Also Online)
- 6. Policies for Allocation and Use of Computer Resources
 - Office of Technology Services (OTS) Self-Study Binder
- 7. Budget and Expenditure Reports for units, programs, and the organization as a whole, and the organizational audits, at least for the prior five years. (Top Shelf)
 - IIT Consolidated Financial Statements & Supplemental Information (May 31, 2006 and 2005)
 - IIT Consolidated Financial Statements & Supplemental Information (May 31, 2005 and 2004)
 - IIT Annual Reports 1995/1996, 1997, 1998, 1999, 2001, 2004
 - Board of Trustees Finance, Budget, & Audit Committee Meeting (5/13/2005)
 - \$160,000,000 Illinois Finance Authority Revenue Bonds, IIT Series 2006 (3/7/2006)
- 8. Physical Facilities Master Plan
 - Main Campus Master Plan (Bottom Shelf)
 - 2010 Plan – Platform Initiative – Housing
 - Facilities Platform Initiative – June 6, 2006
 - Capital Projects Over \$1M – Fiscal Year 2007
 - Facilities Management

- **Housing & Auxiliary Services**
- **University Services**
- **University Safety**

9. Maintenance Plan

- **IIT Custodial Cleaning Contract**

10. Catalogs, Bulletins, Viewbooks, and Institutional Promotional Literature

- **(See No. 24 – Promotional Materials and Publications) (File Box)**

11. Academic Admission, Good Standing, and Completion Policies

- **Undergraduate Bulletin – p. 9, 206, and 209**
- **Graduate Bulletin – p. 24, 32, and 40**

12. Policies Related to the Employment, Orientation, Supervisions, and Evaluation of Full and Part-Time Faculty and Teaching Assistants

- **Human Resources Policies and Procedures Online Manual (print version)**
- **Office of General Counsel Education Programs**
- **Office of General Counsel Safety Committee Programs**

Related Information on the Evaluation of Full and Part-Time Faculty and Staff

- **Staff Performance Evaluation Form (Sample)**
- **Faculty Activity Report**
- **Student Course Evaluation Questionnaire**
- **Faculty Evaluation Reports – Fall 2002, 2003, 2004, 2005**

13. Faculty, Student, and Staff Handbooks

- **Student Handbook – 1996/1997 -1998/1999, 2001/2002-2006/2007**
- **Faculty Handbook – 2005/2006, 2006/2007**

14. Bylaws of Faculty and Staff Assemblies or Other Representative Bodies

- **Faculty Handbook (Also Online)**

15. Governance Documents: Charters, Bylaws, Policies, Membership, Minutes, Reports

- **IIT Bylaws (1997-2006)**
- **IIT Board of Trustees Minutes (Top Shelf)**
- **IIT Executive Committee Minutes (Top Shelf)**

16. Complete Roster of All Faculty Members and their Teaching Assignments during the Current Academic Year

- **Roster of All Faculty Members and their Teaching Assignments (Fall 2006)**
- **Bulletin: Graduate Programs 2004-2006 (Also Online)**
- **Bulletin: Undergraduate Programs (2004-2007) (Also Online)**

17. Formal Agreements for all Consortia or Contractual Relationships

- **National Center for Food Safety and Technology (NCFST)**

- Cooperative Research and Development Agreement
- NCSFST Consortium Agreement
- Benedictine University (Undergraduate Engineering Program)
- DePaul University (Undergraduate Joint Program)
- Dominican University (Joint Undergraduate Engineering Program)
- Elmhurst College (Joint Undergraduate Engineering Program)
- Illinois College of Optometry
- Joliet Junior College (Dual Admissions Program)
- Midwestern University-Chicago College of Osteopathic Medicine (Dual Program)
- Midwestern University-Chicago College of Pharmacy (Dual Program)
- Rush Medical College
- Wheaton College (Joint Engineering Program)
- University Technology Park
- Fourth Amended & Restated Asset Purchase Agreement between IIT Research Institute and Alion Sciences & Technology Corporation.

18. **Student Services Policies and the Refund Policy**
 - Student Handbook 2006-2007 (Also Online)
19. **Board Rosters, Charters, and Bylaws, including those of Separately Incorporated Entities**
 - Illinois Institute of Technology
 - IIT State Street Corporation
 - IIT Research Institute
 - Illinois Institute of Technology (India)
 - Illinois Institute of Technology (France)
20. **Reports from other Agencies or Accrediting Bodies (Shelf III)**
21. **Documents concerning Title III Compliance and Recertification**
 - Institutional Self-Study Report (Online)
22. **Third-Party Comment Notices (Bottom Shelf)**

SHELF UNIT II (Center)

23. **Individual Academic Unit Self Studies**
 - Armour College of Engineering
 - Department of Biomedical Engineering
 - Department of Chemical & Environmental Engineering
 - Department of Civil and Architectural Engineering
 - Department of Electrical and Computer Engineering
 - Department of Mechanical, Materials, and Aerospace Engineering (Also Online)

- Center for Professional Development
- Chicago-Kent College of Law
- College of Architecture
- College of Science and Letters
 - Applied Mathematics
 - Computer Science Department
 - Department of Biological, Chemical, and Physical Sciences
 - Lewis Department of Humanities (+ File Box)
 - Mathematics and Science Education Department
 - Two Sample Student Certification Portfolios
 - Department of Social Sciences
- General Education Programs in the Humanities and Social Sciences *
- Communications Across the Curriculum
- Institute of Business and Interprofessional Studies (Also Online)
 - Undergraduate Business Program
- Institute of Design
- Institute of Psychology
- IPRO Program Assessment & Related Documentation
- Stuart School of Business

Additional Assessment Materials

- Division of Student Affairs (Bottom Shelf)

SHELF III (Left)

Reports from other Agencies or Accrediting Bodies

- (AACSB) - Association to Advance Collegiate Schools of Business Interim Report 2004 and Site Evaluation Report 1998
- (ABA) - American Bar Association Team Report (Also Online – OII Secure Site)
- (ABA) - American Bar Association Self-Study & Site Evaluation Report 2005 (Also Online – OII Secure Site)
- (ABET) - Accreditation Board for Engineering & Technology (Online-Secure Site)
 - ABET-(CAC) - Computing Accreditation Commission Team Report
 - ABET-(EAC) - Engineering Accreditation Commission Team Report
- (ACS) – American Chemical Society Certification Information For Chemists 2004-2005/2005-2006
- (NAAB) - National Architectural Accrediting Board (NAAB) Team Report
- Institute of Psychology - American Psychological Association (APA)
 - Available on request from the Institute of Psychology

24. Promotional Materials and Publications

- “IIT in the News” Press Clippings – February 2006
- *IIT Today*
- Promotional Materials and Publications (File Box)

25. Additional Materials

- **Institutional Self-Study Referenced Documents & Websites (print version) – (Master print copy of all materials referenced online – Copy 2)**
- **University Operating Plan FY2007 (multiple copies)**
- **University Retention Committee**
- **Office of Institutional Information (3 sets)**
 - **Admissions – (Binder)**
 - **Enrollment: Volumes 1-3 (Binders)**
 - **Retention Data, Degrees Conferred, & Organizational Charts (Binder)**
- **Student Complaints 2001-2006**