

Policy for Summer Salary Charged to Sponsored Projects

Effective date: June 1, 2022

As noted in the faculty handbook, VI. B., in relevant part:

During the summer session faculty members are free to make other professional engagements either at IIT or elsewhere. Teaching and/or research assignments at IIT during this period are neither mandatory nor guaranteed... Faculty supported by external grants are entitled to receive additional compensation for summer activities as allowed by the grant budget, and subject to a policy set by the Provost in consultation with the University Faculty Council. This policy shall be uniformly applied across all academic units.

This policy covers the summer salary paid from sponsored project accounts, such as federally funded research. For an individual to receive summer salary charged to a sponsored project account, that person must actually expend effort on research during that summer period as per the terms and conditions of the award. Individuals may not transfer effort from one month to another. Moreover, no vacation may be taken during time charged to a sponsored project account.

Therefore, under normal circumstances, faculty may charge no more than 2.5 months of summer salary to sponsored projects in one academic year. Exceptions to this limit will be considered if the faculty member appeals for permission to the Vice Provost for Research attesting that no vacation will be taken during the time charged to the sponsored project(s). The Vice Provost for Research may consult with the faculty member's chair and dean in arriving at a decision on the appeal.