

# Non-Degree Student Credit Hour Use Contract

Office of Academic Affairs  
Graduate College  
Illinois Institute of  
Technology 10 W. 35th St.,  
Suite 7D7-1 Chicago, IL  
60616 gradcoll@iit.edu

## G703

---

\_\_\_\_\_  
Student's Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
Student ID/CWID

\_\_\_\_\_  
IIT Email

\_\_\_\_\_  
Telephone (with area code)

Non-degree graduate students seeking to convert to a degree-seeking status must complete a regular application to a degree program prior to the completion of nine (9) credit hours of study. If a non-degree student applies for and is granted admission to a degree program a maximum of nine credit hours of approved coursework, taken as a non-degree student and passed with a grade of B or better, may be applied to the degree.

- [How to insert an electronic signature in a PDF document\(Click here\).](#)
- Be certain to download the PDF first and save it with the details specific to you in the form name, then reopen it on Adobe reader to complete the form.

### Declare your intent not to pursue a degree program:

I do not intend to pursue a graduate degree program at this time. However, I do plan to continue taking courses as a non-degree student for continuing education. I acknowledge that any credits earned beyond nine-credits will not be applied to degree completion requirements for any future graduate degree or certificate program to which I may be admitted. I also acknowledge that coursework used to fulfill requirements is subject to approval by the academic adviser, the academic unit head, and the Associate Dean of the Graduate College.

I have read the content of this contract and state the information supplied herein is correct. I understand that if I pursue a degree program, a maximum of nine credit hours will be transferred, if applicable, to the requirements of that degree program.

Student's Signature \_\_\_\_\_ Date \_\_\_\_\_

### Office use only

---

GNDS attribute entered      Initial \_\_\_\_\_      Date \_\_\_\_\_