**Laboratory Worker Medical Evaluation Procedure**

Worker – For the purpose of this procedure, a worker is faculty, staff, or student that requires medical evaluation, vaccines, fit tests, exposures, and other occupational health services that Illinois Tech is required to provide for individuals working with animals and biohazards.

Students will report to Student Health and Wellness. All other health screening/monitoring/emergency procedures will be conducted at Concentra Urgent Care 3145 S. Ashland Ave Ste. 110, Chicago, IL 60608.

Workers must download the Medical Monitoring Enrollment Form from IIT IACUC

webpage <https://www.iit.edu/orcpd/about/animal-subjects>, complete it and email it to

[oric@iit.edu](mailto:oric@iit.edu).

The workers that handle animals must get health screening clearance from Concentra or Student Health and Wellness **prior** to the beginning of the work. The vivarium manager (Karina Tuz) coordinates with the worker to set a date for the Concentra or Student Health and Wellness visit and authorizes the service via Concentra Website or an email to Student Health and Wellness. No reimbursement for services will be provided for individuals who do not receive a service authorization prior to the beginning of work.

To obtain a service authorization for screening or other occupational health issues

please email one of the following:

|  |  |  |
| --- | --- | --- |
| Purpose | Contact | email |
| IBC, IACUC | Nonna Working | Nworking@iit.edu |
| IFSH | Karolina Piszczor | Kpiszczor@iit.edu |
| Animal room workers | Karina Tuz | Ktuz@iit.edu |
| Respirators, backup for above, other. | Cindy Chaffee | Cchaffee@iit.edu |

Include in your email what service is required and why. For example: “I need a Hep B vaccination because I am working on IBC approved research protocol # XXXXXXXXXX and the responsible PI.”

After you have received authorization, you will have 2 weeks to report to Concentra or Student Health and Wellness to have the medical procedures completed.

If for some extenuating circumstance, you need additional time, please include that in your initial email to your contact.

Concentra and Student Health and Wellness will report to the contact electronically. The Contact will inform the Committee Chairs, if applicable, if the worker has been medically approved to complete the task.

If a worker is not medically approved, they cannot work on the task or research project. Although not always possible, the university will make every effort to adjust the work so that the worker can participate in some way.