



<b>PAY 905</b>
<b>Payroll Advance Policy</b>
Prepared By: Sharon Muldrow-Thomas
Approved By: Brian Laffey
Effective Date: 06/01/2010

<b>Purpose</b> To provide guidance to Payroll personnel and all employees of the university regarding pay advances.
<b>Policy</b> The university does not permit pay advances for faculty, staff or student employees.
<b>Definitions</b> Intentionally left blank
<b>Procedures</b> Intentionally left blank
<b>Guidelines</b> Intentionally left blank
<b>References</b> Intentionally left blank
<b>Responsibilities</b> Intentionally left blank
<b>Required Forms</b> Intentionally left blank